



YMCA of Hong Kong Christian College

2 Chung Yat Street, Tung Chung, N.T.

Tel: 2988 8123 Fax: 2988 2000

ENROLMENT AGREEMENT 2023 – 2024

Part I: Student

Name of Student (English): _____

- I fully understand that the YMCA of Hong Kong Christian College (YHKCC) is a school founded by the YMCA of Hong Kong and is conducted under Christian principles. I also fully understand that I am expected to respect and participate in any and all school activities normally and customarily associated with a Christian secondary school. This includes participating in school assemblies and religious education classes and courses. I understand that I am expected to participate in these activities and show due respect.
- As a student enrolled in the YHKCC, I pledge on my honour to do my best to live up to the school's expectations, put the five core values into practice and to behave appropriately both in and out of class. I also agree that if I break any of the rules, I will have to accept the consequences given by the school even to the degree of summary expulsion from the school.
- I expressly agree to abide by the school uniform policy. I promise to wear the prescribed school uniform (including the PE/swimming uniform) with pride. I understand that any modifications to the school uniform, including additions or subtractions that may draw attention to faith-based differences, are not permitted. I will not wear items of clothing additional to the published school uniform. I understand that if I do not wear the correct uniform to school, I may need to purchase new items from the school or return home to get changed.
- I will bring my Student Handbook to school every day.
- I will attend any online lessons (if required) punctually and according to the school timetable.
- I agree to bring my MacBook to school every day and take full responsibility for looking after it. I understand that the MacBook is brought to school entirely at my own risk and that the school will not be responsible for any damage or loss.

- I agree to use my MacBook in accordance with the YHKCC ICT Responsible Use Policy. I will only use it for academic purposes during lessons and study periods. I will use it in class only after I have obtained permission from the subject teacher. I will not use it for social networking or entertainment purposes, e.g. listening to music, watching videos, playing games, etc. I will not delete any software applications installed on my MacBook by the school.
 - I understand that if I do not use my MacBook in accordance with the school's expectations, it may be confiscated for a specified period of time.
 - I understand that I am expected to hand in my mobile phone to the class teacher every morning and collect it back at the end of the school day. I further understand that my mobile phone and SIM card will be confiscated for up to two weeks if I do not do this.
- I have read and agree to all of the items above. *(Please ✓ the box.)*

Signature of Student: _____ Date: _____

Part II: Parent

- Since the YMCA of Hong Kong Christian College (YHKCC) receives a DSS subsidy from the government, the school is bound by certain EDB regulations. The school is only permitted to offer an International Stream (GCE Advanced Level) in Forms 5 and 6 on the condition that students predominantly follow the local HKDSE curriculum. Places in the International Stream are therefore limited to a maximum of 80 students or at most 49% of the number of students in the cohort. I understand that even though my child is admitted to the school, this does not guarantee that s/he will be able to study in the International Stream. Acceptance in the International Stream depends on a combination of factors, including effort grades, academic performance in Forms 3 and 4, school reports, teacher recommendations and an interview.
- Non-local children holding a student visa are not eligible to receive the government subsidy according to the EDB policy. These students will have to pay the differential full fee.

- I understand that the school will try to allocate students to subjects according to their preference, but the final decision will be based on the students' academic performance and efforts at that time and the availability of places in their preferred subjects.
- I will take full responsibility in ensuring that my child attends online lessons (if required) punctually and according to the school timetable. I understand that there are occasions when it may be necessary for my child to attend additional classes after school and/or during school holidays, and I consent to this.
- I agree to pay reasonably for any damage to school property caused by my child's behaviour or misbehaviour at school, whether deliberately or unintentionally.
- I agree that my child will join all school activities and camps (e.g. pre-Form 1 Enhancement Course (if required), pre-Form 1 Summer Bridging Course, Assemblies, Life-wide Learning Camps, Service Trips, etc.) and pay the school fees through Direct Debit from my bank account.
- I understand that the school has the right to adjust fees upon EDB approval and terminate my child's school place if I do not pay the fees on time.
- I understand that the school will only release my child's Report Cards, public examination result statements and certificates, graduation or attendance certificates, or any other academic documents, when any outstanding school fees have been completely settled. I agree to actively communicate with the school to settle any outstanding school fees.
- I understand that the School Fee Remission Scheme, operated and funded by the YMCA of Hong Kong Christian College, is intended to help provide financial assistance for payment of school fees for families with financial difficulties. I understand that the amount of the subsidy approved depends on the amount of funding available in a particular year and that it is subject to approval by the school.
- I will ensure that my child wears the correct uniform to school at all times. I understand that if my child does not wear the correct uniform to school, including the PE uniform, that s/he will need to purchase new items from the school or return home to get changed.

- I acknowledge that CCTVs are installed in the school for security purposes. I give consent for the school to use images/videos for student wellbeing purposes.
- I give permission to the school and the sponsoring body (YMCA of Hong Kong) to include my child in videos/photographs for the purpose of school promotion.
- I understand and support the school system. I will read the school rules/regulations listed in the Student Handbook. My child will give due respect to and follow every school regulation. I give permission for the school to ask my child to write a behavioural statement when required. I will accept the consequences given by the school to my child for her/his misbehavior, even to the degree of summary expulsion from the school. I understand that serious violations may be reported to the Hong Kong Police Force.
- I understand there is a Student Support Team in the school. I agree to allow my child to undergo necessary and appropriate assessments if any academic or behavioural concerns are raised by the school.
- I understand and agree that the use and possession of mind-altering substances, smoking, vaping and drinking alcohol is strictly prohibited at all times, including on non-school days. I will exercise full responsibility in ensuring that my child does not engage in any of these behaviours. If my child is suspected in this regard, I agree to allow the Student Wellbeing Team to check the contents of her/his school bag, lockers and pockets, and give prior approval for the school to conduct a drug test.
- I understand that I need to purchase a MacBook for my child in accordance with the school's requirements. My child will take full responsibility for looking after the MacBook and I will not hold the school responsible for any damage or loss. I will ensure that my child does not delete any software applications installed on the MacBook by the school. I understand that my child is expected to use her/his MacBook in accordance with the YHKCC ICT Responsible Use Policy.
- I understand that if my child does not use her/his MacBook in accordance with the school's expectations, it may be confiscated for a specified period of time. In accordance with the personal data policy of the school and Personal Data Ordinance, I agree to have my child's personal data kept with the school even after s/he has left school, for her/his own or future employer's reference or to provide statistics/enquiries related to the school.



- I understand that my child is expected to hand in her/his mobile phone to the class teacher every morning and collect it back at the end of the school day. I further understand that the mobile phone and SIM card will be confiscated for up to two weeks if s/he does not do this.

- I have read and agree to all of the items above. I understand and agree that the school will terminate my child's place in the YHKCC if we do not comply fully with both parts (Part I and Part II) of this Enrolment Agreement. (*Please ✓ the box.*)

Name of Parent / Guardian: _____

Signature of Parent / Guardian: _____ Date: _____